

NATIONAL HEADQUARTERS
CIVIL AIR PATROL
WASHINGTON, D. C.

OPERATIONS DIRECTIVE)
NO. 16-B)

June 1, 1943

REIMBURSEMENT SCHEDULES FOR COURIER MISSIONS
AND MISCELLANEOUS SERVICES

(This Operations Directive No. 16-B supersedes Operations Directive No. 16-A of July 31, 1942, which is hereby rescinded as of midnight April 30, 1943, and which will be removed from files.) The table of rates included herein will supersede all previously published schedules of rates..

1. General

a. The reimbursement schedules included herein apply to all Civil Air Patrol operations involving Courier Missions and Miscellaneous Services performed at the request of, and with funds furnished by, any federal or state government of the United States, or any subdivision, unit, department or agency thereof, by the American Red Cross, or by any war industry. These schedules do not apply to operations involving Coastal Patrol, Forest Patrol, Pipe Line Patrol, Border Patrol, or Target-Towing Service.

b. All requests for CAP Courier Service made by agencies of the Federal Government, and all arrangements attendant thereto, will in each case be cleared with and approved by the National Commander, Civil Air Patrol.

c. Except in cases of emergency, complete arrangements as to procedure to be followed in making reimbursement for services performed under the schedules included herein will be worked out with the requesting agency before said missions are undertaken.

d. All missions will in each case be covered by official Operations Orders in accordance with the provisions of Operations Directive No. 5, Operations Orders for Flight Missions, March 6, 1942.

e. Operations reports, on forms which will be furnished by National Headquarters, will be submitted to National Headquarters in duplicate, each day, in connection with all missions which are paid through National Headquarters.

f. A summary report will be forwarded in duplicate to National Headquarters, on Form No. 646, the 1st and 15th of each month covering all missions performed during the preceding two-week period.

2. Per Diem for Personnel

The following Per Diem Schedule will apply to such personnel as may be authorized by National Headquarters for the particular operation involved:

a. Operations Officer	\$8.00
b. Assistant Operations Officer	8.00
c. Pilots	8.00
d. Observers	7.00
e. Clerk Typists	5.00

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3. Hourly Rates for Aircraft

The following Hourly Rates will be paid for the use of aircraft:

H.P. Range	Operation & Maintenance	Depreciation	* Crash, Accident & Liability Insurance	Total
50-60	\$ 2.56	\$ 2.00	\$ 0.54	\$ 5.10
65-75	2.76	2.50	0.665	5.925
80-120**	4.46	3.50	1.29	9.25
125-165	6.46	5.00	1.54	13.00
175-200	7.46	5.00	1.79	14.25
225-245	9.46	5.00	2.165	16.625
250-295	10.66	6.25	2.665	19.575
300-345	12.56	7.50	3.915	23.975
350-395	15.36	8.75	4.665	28.775
400-445	20.06	10.00	5.415	35.475

* The figures presented in the Insurance column of the foregoing schedule include the hourly premium charge for accident insurance for Civil Air Patrol pilot only. In case the pilot carried with him an observer and/or passengers, excepting members of the armed services of the United States on active duty, add \$0.10 to the hourly accident insurance premium charge for each such additional occupant of the airplane and make a corresponding increase in the total hourly rate.

** Except in cases of emergency, courier missions and miscellaneous services will be limited to airplanes of less than 90 horsepower, unless otherwise specifically authorized in writing by National Headquarters.

4. Required Insurance

Liability Insurance, Crash Insurance, and Accident Insurance are required on all operations covered by these schedules and no aircraft or personnel will engage in said operations until such insurance is first secured in the manner set forth in insurance instructions issued by Civil Air Patrol in General Memorandum No. 61 (as it may be amended from time to time).

(NOTE: Insurance is not automatically available on missions performed for war industries and special arrangements will be made by the Wing Commander with the insurance underwriters, through local insurance agents, to secure such coverage.) Such insurance is available and required only in connection with paid flights and/or missions.

5. Emergency Cases

Cases of emergency which, in the opinion of the Civil Air Patrol officer in charge, call for a departure from the regular procedure set forth in this Operations Directive, will in each case be covered by a written report to National Headquarters setting forth in detail (a) the factors justifying such emergency action and (b) the missions performed.

By direction of National Commander JOHNSON:

Harry H. Blee
HARRY H. BLEE
Colonel, Air Corps
Operations Officer
Civil Air Patrol